

# ORCHARD FARMS METROPOLITAN DISTRICT

8390 E. Crescent Pkwy, Suite 300  
Greenwood Village, CO 80111  
303-779-5710

## **NOTICE OF SPECIAL BOARD MEETING AND AGENDA**

**DATE:** March 11, 2021

**TIME:** 9:00 a.m.

**LOCATION:** Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and due to the threat posed by COVID-19, this meeting will be held via teleconferencing and can be joined through the directions below.

**Board members, consultants and members of the public may participate by teleconference or by computer/tablet by utilizing the following information:**

- ACCESS:**
1. To attend via Microsoft Teams Videoconference, use the link: URL:  
[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NjVmYjFjZTYtNGZmYi00NmVhLWI4OTYtZGVjOWRiYTM4ZTUw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjVmYjFjZTYtNGZmYi00NmVhLWI4OTYtZGVjOWRiYTM4ZTUw%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)
  2. To attend via telephone, dial 720-547-5281 and enter the following additional information:
    - a. Conference ID: 532 611 872#

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Ambra Born	President	May 2022
Randy Stutz	Treasurer	May 2022
Brian McNelly	Secretary	May 2023
Christopher Elliott	Assistant Secretary	May 2022
John Cheney	Assistant Secretary	May 2023

- I. CALL TO ORDER**
- II. DECLARATION OF QUORUM / REAFFIRMATION OF DISCLOSURES**
- III. APPROVAL OF AGENDA**
- IV. PUBLIC COMMENT** – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

**V. CONSENT AGENDA** – The items listed below are a group of items to be acted on with a single motion and cote by the Board. An item may be removed from the consent agenda to the regular agenda upon request of any Board member.

- A. Approval of November 12, 2020 Minutes (enclosed)
- B. Approval of Claims Payable in the amount of \$81,938.42 (enclosed)
- C. Ratify Approval of Engagement Letter with Wipfli for the 2020 Audit (enclosed)

**VI. FACILITIES MANAGEMENT / DISTRICT OPERATIONS**

- A. Review District Manager’s Report (enclosed)
  - 1. Discuss Snow Removal Areas
    - i. Review BrightView Snow Removal/Ice Management Event Summaries (enclosed)
  - 2. Discuss Design Review Committee
  - 3. Discuss Insurance Coverage
- B. Committee Reports
  - 1. Social Committee
  - 2. Landscaping Committee
  - 3. Advisory Committee
- C. Review Covenant Enforcement Report
- D. Other

**VII. LEGAL MATTERS**

- A. Review and Consider Approval of Resolution Accepting Public Improvements – Tract D and E. 163<sup>rd</sup> Ave (enclosed)
- B. Amended and Restated Resolution Establishing Policies and Procedures for the Acceptance of Landscape Improvements (enclosed)
- C. Consider Appointment of Members to the Advisory Committee
- D. Consider Appointment of Members to the Social Committee
- E. Consider Appointment of Members to the Landscape Committee
- F. Other

**VIII. FINANCIAL MATTERS**

- A. Review and Consider Acceptance of December 31, 2020 Financial Statements and Cash Position Report (enclosed)
- B. Other

**IX. DIRECTORS' MATTERS**

- A. Discuss Fencing Setback Requirements
- B. Other

**X. OTHER MATTERS**

**XI. ADJOURNMENT – Confirm quorum for June 10, 2021 Board Meeting**